



MEETING AGENDA

Monday January 5, 2004

7:30 p.m.

Choral Room, Room 100, Westford Academy

7.30PM Open Forum

A 7.35PM **Public Hearing – Living Labs @ Norman E. Day School PB03019-SPR** *Site Plan Review*

Approved with
Conditions
4-0 (1 absent)

East Prescott Street
Westford Public Schools
Continued from September 15, 2003

B 7:45PM **Public Hearing - Lawton Ave PB03006-DEF – Definitive Subdivision** *Definitive Subdivision
Common Driveway*

Continued to February 2,
2004 @ 7:35pm

2 Sunny Meadow Lane
Mary-Anne Finnegan
Continued from December 1, 2003

C 7:45PM **Public Hearing - Lawton Ave PB03027-FD - Flexible Development** *Flexible Development*

Continued to February 2,
2004 @ 7:35pm

2 Sunny Meadow Lane
Mary-Anne Finnegan
Continued from December 1, 2003

D 8:00PM **Public Hearing – Westford Tech Park West PB02005-SPR** *Site Plan Review
Special Permits*

Continued to February 2,
2004 @ 8:00pm

Concord/ Powers Road
Westford West Realty Trust (Gutierrez)
Continued from December 1, 2003

F **Public Hearing – 540 Groton Road PB03033-PRE** *Preliminary Subdivision*

Continued to February
17, 2004 @ 7:45pm

540 Groton Road
Modern Continental Construction Co.
Continued From December 1

Miscellaneous:

Performance Bonds/ Items for Signature

- Appointed - MPIC Appointments - Peter Fletcher, Peter Ewing and Edward Thomas
- Bond Reduced - Chestnut Hills – Bond Reduction Request

Site Visit Scheduled for
Saturday, January 10,
2004

Directors Report

- → Schedule site visit for Flagg Road
- Agree on Date to Continue Subdivision Rules and Regulations Public Hearing past January 12, 2004
- Town Counsel Invoice
- Municipal Law Monthly December 2003

Mail Box

- Letter from Engineering dated December 12, 2003 regarding Kindercare
- Letter from Planning Department dated December 16, 2003 to Middlesex Corp regarding Bond reduction request
- Invitation from Friends of Reed Brook
- Letter from Engineering dated December 18, 2003 regarding Kindercare Learning Center
- Letter from NMCOG dated December 18, 2003 regarding TIP and Regional Transportation Plans (Full copies in my office available on request)
- Letter from Engineering dated December 22, 2003 regarding Barrister Drive
- Letter from Engineering dated December 23, 2003 regarding pricing on interim as-built
- Letter from ZBA dated December 29, 2003 regarding Concord Place requested waivers
- Letter from Kimball's Farm dated December 31, 2003 regarding request for waiver
- Letter from Cons Com dated December 31, 2003 regarding Highway Garage
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Minutes

- December 15, 2003

Next Meeting Draft Agendas

- January 12, 2003
- January 20, 2003